Data Cleaning Documentation

# Description of Data Source

[insert text here – needs to be 1-2 paragraphs, provide information about how much, where, and what it contains. There needs to be a citation of the data source]

# Description of Policy Constraints

[insert text here – I think this indicates limitations on how the data can be used]

# Description of Metadata

[insert text here – needs to be 1 paragraph]

# Issues Encountered with Data

[insert text here]

# Description of Steps Taking to Remediate

[insert text here – needs to be 1 paragraph]

# Data Cleaning Process

[insert text here – needs to be a script or step-by-step textual description that documents the data cleaning process]